

CHECKLIST

OBTAINING RESEARCH PRIVILEGES CISSS DE LAVAL

RESEARCH PRIVILEGES GRANTED TO ENSURE THE SAFETY AND INTEGRITY
OF SUBJECTS TAKING PART IN RESEARCH

WHO MUST OBTAIN RESEARCH PRIVILEGES?

Any person, including any physician, pharmacist or dentist, who wants to conduct a research project at the CISSS de Laval must obtain research privileges (or "researcher status," for a researcher who is not a member of the CPDP) granted by the CISSS de Laval or by this person's originating or affiliated institution. Co-investigators making a significant contribution (e.g., recruitment and the signing of consent forms) must also obtain research privileges.

Research privileges are not required for:

- 1) Students, postdoctoral fellows and residents. However, these individuals must be supervised by a researcher who holds research privileges.
- 2) Staff at the institution, including practitioner researchers, who are collaborating in a research study. However, these individuals must be accompanied by a researcher who holds these privileges.
- 3) The institution may recognize research privileges granted by another public institution in the health and social services network or by a university or college in Quebec or elsewhere in Canada.

HOW TO APPLY FOR RESEARCH PRIVILEGES

Please forward the following documents to the resource person listed below:

- [The duly completed application form](#)
- Your CV
- Attestations demonstrating that you have completed the [MSSS tutorial](#), Modules 1, 3.1 and 3.2 (and 3.3 for clinical trial investigators) or the equivalent (e.g., [TCPS2](#), [CITI Collaborative Institutional Training Initiative](#))

The following attestations are also required for CPDP members participating in clinical trials (*in all three cases, equivalent training may be accepted*):

- Attestation of training on the [International Conference on Harmonisation Good Clinical Practice](#)
- Attestation of training on the [IHealth Canada Division 5 - Drugs For Clinical Trials Involving Human Subjects of Citi Program](#)
- Attestation that you have been trained on or read the [CISSS de Laval's Standard Operating Procedures \(SOP\)](#)

NOTE!

- Research privileges are granted through a resolution of the board of directors for a renewable period of a maximum of three years.
- You must complete this training before starting a research project.
- New attestations may be requested each time research privileges are extended or renewed.
- Research privileges will be mandatory starting **June 1, 2021**.

RESOURCE PERSON

Chantal Legris

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